

**AGENDA
WORK SESSION
FORSYTH COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 23, 2021 AT 2:00 PM
110 EAST MAIN STREET, SUITE 220
CUMMING, GEORGIA 30040**

I. Call Meeting to Order

II. Invocation and Pledge of Allegiance

III. Adoption of Agenda

IV. Announcements and Reports

V. Items for Consideration and Discussion

- (1) Board discussion of implementing enhanced citizen and property owner notification protocols for properties that may be impacted by a City of Cumming Annexation - Mills / Semanson
- (2) Board consideration of City Annexation of parcel 151-213 (+/- 34.23 Acres of Land) - County Attorney
(At the November 9, 2021 Work Session, the Board voted unanimously to postpone this Item to the November 18, 2021 Regular Meeting / Public Hearings. Postponed from the November 18, 2021 Agenda.)
- (3) Board consideration and approval to declare the list of items as surplus with authorization for the Department of Procurement to dispose of accordingly - Contract Administrator, Department of Procurement
- (4) Board consideration and approval to enter into an Extended Warranty Service Agreement with Service Express for the calendar year 2022 for the Department of Information Systems and Technology and the Sheriff's Office. Staff Recommendation: approve to enter into the Agreement with Service Express in the amount of \$17,076.00 with authorization for the County Manager to sign the appropriate documents - Contract Administrator, Department of Procurement
- (5) Board consideration and approval of Change Order #3 with Buildline General Contractors for additional scope of work for the Sawnee Mountain Park Renovations Project. Staff Recommendation: approve Change Order #3 in the amount of \$66,513.00 with 35 days added to the schedule; Public Facilities Capital Outlay Project Budget. Staff requests this item be considered on a "*Time Sensitive*" basis - Contract Administrator, Department of Procurement
- (6) Board consideration and approval of a Change Order with Cogsdale to remove Vocantas Interactive Voice Response (IVR) from the Agreement and add Invoice Cloud Interactive Voice Response (IVR) for the Department of Water and Sewer.

Staff Recommendation: approve Change Order with permission to continue the Annual Software Licensing and Maintenance Renewals (based upon business need) for the life of the software with authorization for the County Manager to sign the finalized Agreement. The estimated annual expenditure is \$27,360.00; Water and Sewer 2022 Budget - Contract Administrator, Department of Procurement

- (7) Board consideration and approval of Amendment #1 to the Task Order with T.Y. Lin International regarding RFP 16-57-3150 Engineering Services - SR 369/Matt Hwy from Cherokee County Line to Wallace Tatum Road. Staff Recommendation: approve Amendment #1 in the amount of \$359,024.00; Engineering 2021 Capital Budget - Contract Administrator, Department of Procurement
- (8) Board consideration and approval to award RFP 21-136-1620 for Janitorial Service for the Department of Public Facilities. Staff Recommendation: award RFP 21-136-1620 to ICS, Inc. in the amount of \$353,280.00; Public Facilities 2022 Budget. Staff requests this Item be considered on a "*Time Sensitive*" basis - Contract Administrator, Department of Procurement
- (9) Board consideration and approval of a First Amendment to the Lease Agreement to renew the Lease for Suite 1201 located at 514 West Maple Street, which is used for office space for the Department of Public Facilities. The Agreement is for three years at a rate of \$12.48/SF or \$1,144.00 per month with an annual cost of \$13,728.00 and allows for a 3% increase for each renewal year. Staff requests this Item be considered on a "*Time Sensitive*" basis - Director, Department of Public Facilities
- (10) Board consideration and authorization for staff to apply for the Georgia Transportation Infrastructure Bank Grant in the amount of \$1,500,000.00 to provide an alternate route (Coal Mountain Connector) to the North Forsyth County School Complex and to provide congestion relief at the SR9 / SR369 intersection; no match is required - Grant Administrator, Finance Department
- (11) Board consideration and authorization for staff to apply for the Atlanta Regional Commission's Transportation Improvement Project (TIP) Grant for costs associated with intersection improvements at Punch Hammond Road and Highway 9; the total project cost will be \$1,500,000.00 with \$1,200,000.00 Federal Funding and \$300,000 (20% match) local funding - Grant Administrator, Finance Department
- (12) Board consideration and authorization for the Sheriff's Office to accept an Amendment to a MOU with the Criminal Justice Coordinating Council (CJCC) due to approval of no cost extension granted, award 2019-MO-BX-0025 FY2019 Justice and Mental Health Collaboration Program Grant Program, with authorization for the Chair to sign associated required document - Grant Coordinator, Sheriff's Office
- (13) Board consideration and approval to renew the Extension Services Contract with the University of Georgia for FY 2022 in the amount of \$211,375.00 regarding the County's portion of salaries for Professional Services - Chief Financial Officer
- (14) Presentation regarding Intake Water Quality Sampling with Board consideration of the following Items - Director, Department of Capital Projects / Director, Department of Water and Sewer

- (A) Task Order #23 with CH2M Hill, Inc. in the amount of \$140,100.00 for Intake Water Quality Sampling for the Department of Water and Sewer
- (B) Task Order #24 with CH2M Hill, Inc. in the amount of \$112,500.00 for Intake Permitting Support for the Department of Water and Sewer
- (C) Task Order #25 with CH2M Hill, Inc. in the amount of \$1,705,800.00 for Geotechnical and Tunnel Analysis for the Department of Water and Sewer
- (15) Board consideration and approval of the Contract Item Agreement between Georgia Department of Transportation and Forsyth County regarding reimbursement of an estimated \$3,035,930.00 for relocation of water and sewer facilities on State Route 9 from SR 371/Post Road to SR 141/Bethelview Road due to road widening - Director, Department of Water and Sewer
- (16) Board discussion and possible direction regarding amendments to the Tree Ordinance - Mills / Cooper
- (17) Board consideration of commencing a County-Initiated variance process in favor of Andalusia Properties, Inc. related to tax parcel 217-004 at 3571 Browns Bridge Road, for that degree of variance necessary to allow the installation of Georgia Transmission Corporation utility infrastructure within the required landscape buffer/strip for parcel 217-004 - Mills / John
- (18) Board consideration and possible direction regarding a County-Initiated Conditional Use Permit for a personal care home, serving 10 persons or less on 5.286 acres currently zoned Lake Residential District (LR) - Parcel 269-041- District 4 - Mills / John
- (19) Board consideration and possible authorization for a County initiated rezoning of parcels 216-024, 236-044, 236-094, 236-006, and 236-005 from A1 to M1 (property assemblage located north of the intersection of Martin Road and Settingdown Road), with those necessary conditional use permits as determined by County staff that will allow the property to be used for warehouses, associated distribution facilities, Office Commercial Multiple Story (OCMS), and office uses, with the property owners to pay those direct costs associated with the rezoning (i.e., advertising costs, etc), for an ordinary rezoning staff review to occur, and further authorization for the DRI process to be initiated - Mills / John
- (20) Board discussion and possible direction regarding the reclassification of tattoo/body art businesses within Ordinance 85 and related UDC Chapters 12 and 14 - Semanson / Cooper
- (21) Board consideration and approval of the proposed plan to close the Hearthstone Lodge Senior Center - Assistant County Manager (Kenney)

- (22) Board appointment/reappointment of a representative to the Keep Forsyth County Beautiful (KFCB) Board of Directors for a two-year term to begin January 2022 and expire January 2024 - County Manager
- (23) Board discussion and possible direction regarding a Staffing Incentive Plan for the 911 Center - County Manager
- (24) Board consideration of a Resolution authorizing acceptance of a .391 property donation adjacent to the Forsyth County Library - Cumming branch, and the conveyance of two (2) temporary and permanent sewer line easements to the Providence Group and/or the City of Cumming - County Attorney
- (25) Board consideration of an opt-in MOU regarding class settlement in Opioid litigation - County Attorney
(Postponed from the November 9, 2021 Agenda)
- (26) Board consideration of a Resolution for our state delegation to create local legislation to allow for the election of a County-Wide Chair - Semanson / John
(At the November 9, 2021 Work Session, the Board voted unanimously to postpone this Item's discussion for two weeks with authorization for County staff to bring back scenarios regarding the Cost of Living Raises (COLA) to include examples of what salaries would look like if the Board received the same COLA as County staff.)

VI. Recess Work Session

VII. Executive Session (if needed)

VIII. Adjournment