

**AGENDA
WORK SESSION
FORSYTH COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 9, 2021 AT 2:00 PM
110 EAST MAIN STREET, SUITE 210
CUMMING, GEORGIA 30040**

I. Call Meeting to Order

II. Invocation and Pledge of Allegiance

III. Adoption of Agenda

IV. Announcements and Reports

V. Items for Consideration and Discussion

- (1) Board consideration and approval to declare the list of items as surplus with authorization for the Department of Procurement to dispose of accordingly - Contract Administrator, Department of Procurement
- (2) Board consideration and approval of the Georgia 811 (Call Before You Dig) Agreement with the Utilities Protection Center for calendar year 2022 for the Department of Water and Sewer. Staff Recommendation: approve the Agreement for calendar year 2022 in the amount of \$60,318.69; Department of Water and Sewer 2022 Budget - Contract Administrator, Department of Procurement
- (3) Board consideration and adoption of the Georgia Department of Transportation (GDOT) Procurement Policy for Procurement, Management, and Administration of Engineering and Design-Related Consultant Services for all state and federally funded transportation projects. Staff Recommendation: adopt the GDOT Procurement Policy - Contract Administrator, Department of Procurement
- (4) Board consideration and approval to award Bid 21-124-3300 for the Dick Creek Sanitary Sewer and Pump Station Phase-out Project for the Department of Water and Sewer. Staff Recommendation: award Bid 21-124-3300 to the low bidder, Strack, Inc., in the amount of \$1,999,009.00; Department of Water and Sewer 2021 Budget - Contract Administrator, Department of Procurement
- (5) Board consideration and approval to award Bid 21-130-1205 for Interpreting and Sign Language Services for Courts. Staff Recommendation: award Bid 21-130-1205 to the firms SpanGlish Bilingual Agency and Interpreters Unlimited in an amount not to exceed \$90,000.00; Judicial Departments 2022 Budget - Contract Administrator, Department of Procurement
- (6) Board consideration and approval to award Bid 21-131-2410 for the purchase of as-needed Uniforms and Accessories for the Fire Department. Staff Recommendation: award Bid 21-131-2410 to NAFECO in an amount not to exceed \$170,000.00; Fire

Department 2022 Budget - Contract Administrator, Department of Procurement

- (7) Board consideration and approval of Change Order #1 with Crown Retail Services, Bid 21-94-1620, to provide additional labor, materials, and equipment for renovation of the Departments of Fleet Maintenance and Roads and Bridges. Staff Recommendation: approve Change Order #1 in the amount of \$35,348.89; Public Facilities 2021 Budget - Contract Administrator, Department of Procurement
- (8) Board consideration and approval of Change Order #2 with Excellere Construction, LLC on the Big Creek Greenway Phase 1 Repair/Replacement Project for the Department of Parks and Recreation. Staff Recommendation: approve Change Order #2 in the amount of \$13,768.00 with twenty-three (23) additional days to be added to the schedule; Project Contingency - Contract Administrator, Department of Procurement
- (9) Board consideration and approval of Change Order #2 with NOVA Engineering and Environmental for Construction and Special Inspection Testing at the Juvenile Justice Center. Staff Recommendation: approve Change Order #2 in the amount of \$20,213.00 (this cost is within the Project Budget of \$90,000.00 for inspections); Capital Budget Juvenile Justice Center - Contract Administrator, Department of Procurement
- (10) Board consideration and approval to award Quote 21-185-3340 for the purchase of one (1) new Ford F-550 Service Truck for the Department of Water and Sewer. Staff Recommendation: award Quote 21-185-3340 to the low bidder, Akins Ford, in the amount of \$63,800.00; Department of Water and Sewer 2021 Budget - Contract Administrator, Procurement Department
- (11) Board consideration and approval to award RFP 21-49-2300 for a Public Safety Scheduling Software Solution for E911. Staff Recommendation: award RFP 21-49-2300 to Care Systems, Inc. in the not to exceed amount of \$38,693.00 with permission to continue the annual software licensing and maintenance renewals (based upon business need) for the life of this software and with permission for the County Manager to sign the finalized Agreement; E911 2021 Budget - Contract Administrator, Department of Procurement
- (12) Board consideration and authorization for the Sheriff's Office to accept the award from the Criminal Justice Coordinating Council FY21 VOCA Victim Assistance Formula Grant Program, award #C20-8-009, in the amount of \$57,435 with no match required and with authorization for the Chair to sign associated required documents. Staff requests this Item be considered on a "*Time Sensitive*" basis - Grant Coordinator, Sheriff's Office
- (13) Board consideration and approval to apply for the Public Safety Officials and First Responders Supplement Grant to include ratification of the Chair's execution of the Grant Agreement between the State of Georgia and Forsyth County, where the Grant Agreement contains the pertinent Terms and Conditions - Chief Financial Officer

- (14) Board consideration and authorization to allow staff to develop, establish, and implement a 457(b) Retirement Plan for benefit-eligible Forsyth County employees, including the Plan Document and supporting documents, with Transamerica Retirement Solutions, LLC. The final Plan Document will recognize the right of the Board to amend or terminate the plan as it deems appropriate. Staff requests this Item be considered on a "*Time Sensitive*" basis - Chief Financial Officer
- (15) Board consideration and approval of the FY 2022 Transportation Grant Agreement provided by the GA Department of Human Services, Division of Aging, and Deanna Specialty Transportation, Inc. (contractor). Funding is for transport to Grant Centers for Congregate Meal Programs in the amount of \$81,000.00 - Director, Department of Senior Services
- (16) Board consideration and approval of Sawnee Electric Membership Corporation's Agreement for Electric Service with approval of a Right of Way Easement to extend underground power to the Parkstone Pump Station - Director, Department of Water and Sewer
- (17) Board consideration and possible direction regarding proposed modifications to the County's Stormwater Management Code, including support documents and manuals, to ensure compliance with the Georgia Environmental Protection Division's model ordinance; to repeal conflicting ordinances; and for other purposes - County Engineer, Department of Engineering
- (18) Board consideration and approval of a Sewer Capacity Purchase Agreement with the City of Cumming for the addition to the Central Park Recreation Center. Said Agreement includes an initial cost of \$24,000.00 - Vertical Capital Projects Manager, Department of Capital Projects
- (19) Board consideration and acceptance of payment of policy limits of \$24,334.46 for damage sustained to Sheriff's Office Unit #92 with authorization for the Risk and Safety Manager to execute the Property Damage Release with Matthew Smith and Bristol West Insurance - Risk and Safety Manager, Department of Risk Management
- (20) Board discussion and possible direction regarding amendments to the Hotel, Motel and Lodging Excise Tax Ordinance, otherwise known as Ordinance 86 - Business License Manager, Department of Business License
- (21) Board consideration and possible direction regarding a Board generated rezoning for ZA3954, Reymac Investments, LLC. In accordance with UDC 8-5.5(I), if an application for a Land Disturbance Permit has not been submitted within 18 months of zoning approval, the Board may consider rezoning to a constitutional zoning designation - District 1 - Planning Manager, Department of Planning and Community Development
- (22) Board consideration and possible direction regarding a Board generated rezoning for ZA3952, Yousef Emtairah. In accordance with UDC 8-5.5(I), if an application for a Land Disturbance Permit has not been submitted within 18 months of zoning approval, the Board may consider rezoning to a constitutional zoning designation -

District 4 - Planning Manager, Department of Planning and Community Development

- (23) Board consideration and possible direction regarding the revocation of the Conditional Use Permit (CUP) for CP190012, Norshaw Properties, LLC. In accordance with UDC 8-5.5(I), if an application for a Land Disturbance Permit has not been submitted within 18 months of approval, the Board may consider revocation of the CUP - District 5 - Planning Manager, Department of Planning and Community Development
(Postponed from the October 26, 2021 Work Session Agenda)
- (24) Board discussion and possible direction regarding amendments to Chapter 8 related to Title Opinion Requirements for Conditional Use Permits within the Unified Development Code - Mills / Levent
- (25) Board discussion and possible direction regarding amendments to Chapters 3, 8, and 18 related to Variances within the Unified Development Code - Semanson / John
- (26) Board consideration of a Resolution for our state delegation to create local legislation to allow for the election of a County-Wide Chair - Semanson / John
- (27) Board consideration and adoption of a Resolution regarding the appointment of Amita Dhawan to serve as the District 2 Representative to the Forsyth County Board of Assessors for a three-year term beginning December 8, 2021 and expiring December 7, 2024 - County Manager
- (28) Board consideration of a Resolution to condemn property interests in Tax Parcel 144-034 (Charles W. Cole and Linda A. Cole) of the Namon Wallace Road Project with authorization for the Chair to execute documents in furtherance of same; estimated just and adequate compensation: \$16,662.00. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (29) Board consideration of a Resolution to condemn property interests in Tax Parcel 144-034 (Unknown Owner) of the Namon Wallace Road Project with authorization for the Chair to execute documents in furtherance of same; estimated just and adequate compensation: \$1,716.00. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (30) Board consideration of a Resolution to condemn property interests in Tax Parcel 144-083 (Peggy Anderson and Earl Dexter Giglilliant) of the Namon Wallace Road Project with authorization for the Chair to execute documents in furtherance of same; estimated just and adequate compensation: \$10,359.00. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (31) Board consideration of City Annexation of parcel 151-213 (+/- 34.23 Acres of Land) - County Attorney
- (32) Board consideration of an opt-in MOU regarding class settlement in Opioid litigation

- County Attorney

VI. Recess Work Session

VII. Executive Session (if needed)

VIII. Adjournment