

**AGENDA
WORK SESSION
FORSYTH COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 11, 2023 AT 2:00 PM
110 EAST MAIN STREET, SUITE 220
CUMMING, GEORGIA 30040**

I. Call Meeting to Order

II. Invocation and Pledge of Allegiance

III. Adoption of Agenda

IV. Announcements and Reports

V. Items for Consideration and Discussion

- (1) Board consideration and authorization for the Forsyth County Sheriff's Office to apply to the Criminal Justice Coordinating Council FY 23 Victims of Crime Act (VOCA) Grant Program in the amount of \$99,000.00 with no match required. Staff requests this Item be considered on a "*Time Sensitive*" basis - Grant Coordinator, Sheriff's Office
- (2) Board consideration and approval of a Budget Resolution authorizing Risk Management to contribute funding towards the Sheriff's Office replacement of seven (7) total loss vehicle units - Director of Business Operations, Sheriff's Office
- (3) Board consideration and approval of a Budget Resolution to amend the adopted FY 2023 Budget to reflect a personnel transfer from the Tax Commissioner's Office to the Tax Assessor's Office - Chief Appraiser, Board of Assessors
- (4) Board consideration and approval of a Third Amendment to the Services Agreement between Forsyth County and COMMONCOURTESY, INC. to increase the contractual "not to exceed" limit with CommonCourtesy to \$510,000.00 and increase the 2023 budgeted amount from \$250,000.00 to \$510,000.00 for an increase of \$260,000.00 with approval of a Budget Resolution - Director, Department of Public Transportation
- (5) Board consideration and authorization of the final payment and closeout of the Hazard Mitigation Grant Program (HMGP) Planning Project, HMGP-4338-0027, in the amount of \$38,201.00 with authorization for the Chairman to sign associated required documents - Director, Emergency Management Agency
- (6) Board authorization for staff to declare a presented list of Items as surplus with authorization for the Department of Procurement to dispose of accordingly - Director, Department of Procurement
- (7) Board consideration and approval to award Bid 22-110-1620 to Buildline, Inc. in the amount of \$440,758.23 for the Design-Build of Sawnee Mountain Community Center

for the Department of Public Facilities with approval of a Fixed Price Contract and with authorization for the County Manager to execute documents in furtherance of same; 2023 Public Facilities Capital Budget - Director, Department of Public Facilities

- (8) Board consideration and approval to award Bid 23-018-1620 to Buildline, Inc. in the amount of \$74,824.81 for providing all materials, equipment, and labor for the Central Park Concession Stand Renovations for the Department of Public Facilities with approval of a Fixed Price Contract and with authorization for the County Manager to execute documents in furtherance of same; 2023 Public Facilities Capital Budget - Director, Department of Public Facilities
- (9) Board consideration and approval of a Right Of Way Easement between Forsyth County and Sawnee Electric Membership Corporation (Sawnee EMC) for Sawnee EMC to install, maintain, service, and repair the electrical service and equipment at the Big Creek Greenway Project, 1605 Canton Hwy. - Director, Department of Public Facilities
- (10) Board consideration and approval of Change Orders PC2023-102R1 (\$63,040.30) and PC2023-103R1 (\$63,040.30) in the amount of \$126,080.60 to the Fire Station Alerting Agreement with Purvis Systems Inc. for the Fire Department; SPLOST 8 Project P20AS - Fire Chief
- (11) Board consideration and approval to add additional services in the amount of \$3,650.00 to the previously executed agreement with Flock Group, Inc. to install one (1) Falcon camera at Mary Alice Park for the Department of Parks and Recreation with approval of the associated agreement and with authorization for the County Manager to execute documents in furtherance of same; Parks and Recreation Budget - Natural Resources Division Manager, Department of Parks and Recreation
- (12) Board consideration and authorization to renew the Annual Agreement with Black & Veatch, Corporation regarding as-needed Water and Sewer Engineering Services related to RFP 12-114-3440 for the remainder of 2023 - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (13) Board consideration and approval to renew the Annual Agreement with Brown and Caldwell regarding as-needed Water and Sewer Engineering Services related to RFP 12-114-3440 for the remainder of 2023 with associated hourly rate increases - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (14) Board consideration and approval to renew the Annual Agreement with ESG Engineering, Inc. regarding as-needed Water and Sewer Engineering Services related to RFP 18-196-3340 for the remainder of 2023 - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (15) Board consideration and approval to renew the Annual Agreement with Freese and Nichols, Inc. regarding as-needed Water and Sewer Engineering Services related to RFP 18-196-3340 for the remainder of 2023 with associated hourly rate increases - Deputy Director of Planning and Engineering, Department of Water and Sewer

- (16) Board consideration and approval to renew the Annual Agreement with Hazen and Sawyer regarding as-needed Water and Sewer Engineering Services related to RFP 18-196-3340 for the remainder of 2023 with associated hourly rate increases - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (17) Board consideration and approval to renew the Annual Agreement with Jacobs Engineering Group, Inc. regarding as-needed Water and Sewer Engineering Services related to RFP 12-114-3440 for the remainder of 2023 with associated hourly rate increases - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (18) Board consideration and approval to renew the Annual Agreement with Precision Planning, Inc. regarding as-needed Water and Sewer Engineering Services related to RFP 18-196-3340 for the remainder of 2023 with associated hourly rate increases - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (19) Board consideration and approval to renew the Annual Agreement with Prime Engineering, Inc. regarding as-needed Water and Sewer Engineering Services related to RFP 18-196-3340 for the remainder of 2023 with associated hourly rate increases - Deputy Director of Planning and Engineering, Department of Water and Sewer
- (20) Board consideration and approval of a Contract for Acquisition of Right of Way between Forsyth County and the Georgia Department of Transportation (GDOT) regarding the Post Road Project (PEW22) with authorization for the Chairman to execute documents in furtherance of same. Within said Agreement, GDOT will be responsible for reimbursing the ROW cost to the County in the amount of \$21,193,560.00 - Transportation Project Manager, Department of Capital Projects
- (21) Board consideration and approval of Task Order No. 01 Supplemental Agreement No. 01 to the existing Roadway and Connectivity/Pedestrian Construction Engineering Inspection (CEI) Services between Jacobs Engineering Group, Inc. and the Forsyth County Board of Commissioners for McGinnis Ferry Widening (PEW08) to add a new labor category and rate - Transportation Project Manager, Department of Capital Projects
- (22) Board consideration and approval of Task Order No. 5 to the existing Roadway and Connectivity/Pedestrian Construction Engineering Inspection (CEI) Services between BCC Engineering, LLC dba Heath & Lineback and the Forsyth County Board of Commissioners in the not-to-exceed amount of \$849,068.00 for Project Management Support and CEI Services for the Coal Mountain Connector Roadway Project until final completion and project closeout - Transportation Project Manager, Department of Capital Projects
- (23) Board consideration and approval of Task Order No. 1 to the Standard Services Agreement between Prime Engineering, Inc. and the Forsyth County Board of Commissioners in the amount of \$93,055.00 for Engineering Services associated with the Coal Mountain Park Sewer Improvements - Director, Department of Capital Projects

- (24) Board discussion and possible direction regarding proposed amendments to the Unified Development Code related to Home Occupation Permits in A1 for Group Instruction within Chapter 16 - Planning Manager, Department of Planning and Community Development
- (25) Board consideration and possible direction regarding a County-Initiated rezoning from Neighborhood Shopping District (NS) to Agricultural District (A1) with a variance to reduce the rear setback from 25 ft. to 5 ft. (UDC Table 15.2), Parcel 243-001 - District 4 - Mills / Levent
- (26) Board consideration and approval of a Lease Agreement between Forsyth County (Landlord) and Municipal Communications III, LLC (Tenant) for property located at Parcel 203-111 - Assistant County Manager (Tarnacki)
- (27) Board consideration of proposed modifications to the Forsyth County Animal Control Ordinance, otherwise known as Ordinance Number 11 or Chapter 14 of the Forsyth County Code of Ordinances - Animal Services / County Attorney
- (28) Board consideration of Deed of Conservation Easement between D.R. Horton, Inc., Briarwood Community Association, Inc. and Forsyth County regarding open space in the Briarwood Subdivision - County Attorney
- (29) Board consideration of Metropolitan North Georgia Water Planning District's requested amendments to ordinance on Flow Rate Restrictions on Plumbing Fixtures and resolution related to legislative findings on same to be provided to the Department of Community Affairs, pursuant to O.C.G.A. § 8-2-25(c)(1) - County Attorney
- (30) Board consideration of City of Cumming annexation of parcels 173-046, 173-049, and 173-292 (+/- 8.602 acres of land) - County Attorney
(At the June 20, 2023, Work Session, the Board voted 4-0-1 (John, Mills, Hill, and Levent in favor; Commissioner Semanson absent) to bring back a proposed objection letter, as referenced by Ms. Esswein, to the next Work Session (July 11, 2023).)
- (31) Board approval of a proposed Settlement and Release Agreement Concerning Pending Condemnation Cases in regard to Civil Action File No(s) 20CV-1540-1 (Parcel 5) and 20CV-1568-2 (Parcel 14) of the McGinnis Ferry Interchange Project, in the amount of \$43,200.00 in connection with Parcel 5 and \$1,288,300.00 in connection with Parcel 14, which amounts reflect the amount paid into the registry of the court as estimated just and adequate compensation. (Parcel Owners: WB Holdings-Windward, LLC.) This Agreement was approved by the Board of Commissioners in Executive Session on June 20, 2023, with Parcel Owners receiving a total of \$1,331,500.00 - County Attorney
(Postponed from the July 6, 2023 Agenda)
- (32) Board consideration and possible approval of an assignment agreement, assigning the Development Agreement between Forsyth County and Robinson/Croy; 1601 & 1609 Canton Hwy to GVR Group Sawnee Ventures LLC - County Attorney
(During the Regular Meeting / Public Hearings of July 6, 2023, the Board voted 4-0-1 (Commissioners Semanson, Mills, Hill, and Levent in favor; Commissioner John absent) to postpone this item to the Work Session of July 11, 2023.)

VI. Recess Work Session

VII. Executive Session (if needed)

VIII. Adjournment