

AGENDA
WORK SESSION
FORSYTH COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 11, 2023 AT 2:00 PM
110 EAST MAIN STREET, SUITE 220
CUMMING, GEORGIA 30040

I. Call Meeting to Order

II. Invocation and Pledge of Allegiance

III. Adoption of Agenda

IV. Announcements and Reports

- (1) Board presentation of a Proclamation declaring April 9 through April 15, 2023 as *Telecommunicators Week* in Forsyth County - Mills / Semanson

V. Items for Consideration and Discussion

- (1) Board consideration and authorization for the County's Extension Service to accept an award from the Georgia Department of Natural Resources for a Wildlife Viewing Grant in the amount of \$1,915.00 with a \$1,500.00 in-kind match with approval of a Budget Resolution and with authorization for the Chairman to sign associated required documents - County Extension Coordinator, UGA Extension Forsyth County
- (2) Board consideration and approval of the 2023-2024 ACCG-IRMA Safety Discount Verification Form with authorization for the Chairman to sign said form - Risk and Safety Manager, Department of Employment Services
- (3) Board consideration and approval of a Second Amendment to the Master Services Agreement with Healthstat, Inc. to update Dispensary Services at the Health & Wellness Center - Employee Benefits Manager, Department of Employment Services
- (4) Board consideration and approval of Change Order #1 with Atlantic Coast Consulting, Inc. (PO# 20221881) in the not to exceed amount of \$18,600.00 for additional work related to the Groundwater Remediation Pilot Test B; 2023 Solid Waste Budget. Staff requests this Item be considered on a "*Time Sensitive*" basis - Environmental Scientist Manager, Department of Recycling and Solid Waste
- (5) Board consideration and approval to declare a tendered list of items as surplus with authorization for the Department of Procurement to dispose of accordingly - Interim Director, Department of Procurement
- (6) Board consideration and approval to award Bid 22-131-3120 to ACS Landscape Management, Inc. in the amount of \$338,163.34 for Mowing Services for the Department of Engineering with approval of the associated services contract and

with authorization for the County Manager to execute documents in furtherance of same; 2023 Repair and Maintenance of Property/Land Budget. Staff requests this Item be considered on a "*Time Sensitive*" basis - Assistant Director, Department of Engineering

- (7) Board consideration and approval to award RFP 23-003-2920 to Ceres Environmental Services, Inc.; CrowderGulf, LLC; Phillips and Jordan, Inc.; and, T.F.R. Enterprises, Inc. for Debris Removal and Disposal Services as-needed for the Emergency Management Agency with the approval of the associated services contract and with authorization for the County Manager to execute documents in furtherance of same; funding source will be determined by project. Staff requests this Item be considered on a "*Time Sensitive*" basis - Deputy Director, Emergency Management Agency
- (8) Board consideration and approval to award RFP 22-134-2210 to Industrial Organizational Solutions, Inc. in the not to exceed amount of \$70,000.00 for Examination and Testing Services for the Fire Department with approval of the associated services contract and with authorization for the County Manager to execute documents in furtherance of same; 2023 Fire Department Budget - Fire Chief
- (9) Board consideration and approval to award Bid 23-006-1620 to Fit Communities, Inc. (dba Rubber Floors and More) in the amount of \$62,447.28 for the Fowler Park Recreation Center's Flooring for the Department of Parks and Recreation; Public Facilities Capital Budget - Director, Department of Public Facilities
- (10) Board consideration and approval of Change Order 3 with Crown Service Contractors in the amount of \$57,237.00 regarding Bid 21-94-1620 for Renovation of the Department of Fleet Maintenance; 2023 Public Facilities Budget - Director, Department of Public Facilities
- (11) Board consideration and approval of Change Order 3 with Diversified Construction of Georgia in the amount of \$58,785.82 and an extension of 133 days to the schedule for Big Creek Phase 5 with authorization for the County Manager to execute documents in furtherance of same. Staff requests this Item be considered on a "*Time Sensitive*" basis - Director, Department of Public Facilities
- (12) Board consideration and approval of a Service Agreement between Trane U.S. Inc. and Forsyth County with an annual cost of \$24,379.80 for Service and Maintenance of the Trane Tracer Building Automation Systems with authorization for the County Manager to execute documents in furtherance of same - Director, Department of Public Facilities
- (13) Board consideration and approval of a Special Facility Use Agreement between Pam Knox, dba Knox Concessions, and Forsyth County to allow for concessions to be sold to guests of Central Park (Fields 4-7) with authorization for the Chairman to execute documents in furtherance of same. Staff requests this Item to be considered on a "*Time Sensitive*" basis - Interim Director, Department of Parks and Recreation

- (14) Board consideration and approval to extend the agreement with Triple Crown Sports, Inc. for the Triple Crown U.S. Nationals Softball Tournament in calendar years 2023 and 2027 and the Triple Crown Fast Pitch Southeast Nationals Tournament in calendar years 2023, 2024, 2025, 2026, and 2027 with authorization for the Chairman to execute documents in furtherance of same. Staff requests this Item be considered on a "*Time Sensitive*" basis - Interim Director, Department of Parks and Recreation
- (15) Board consideration and approval to award RFQ 23-004-5211 to BCC Engineering, LLC, dba Heath & Lineback, for Big Creek Greenway Engineering Services on an as-needed basis for the Department of Parks and Recreation with approval of the associated services contract and with authorization for the County Manager to execute documents in furtherance of same - Interim Director, Department of Parks and Recreation
- (16) Board consideration and approval of a 3-year annual service with Mission Communications, LLC in the amount of \$63,138.47 for the continued Remote Monitoring and Control of Wastewater Lift Stations, Water Storage Tanks, and Other Sites for calendar years 2023, 2024, and 2025; 2023 Water and Sewer Operations Budget - Director, Department of Water and Sewer
- (17) Board consideration and approval of Change Order #20 with Vertical Earth in the not to exceed amount of \$2,173,827.59 to construct a web wall and associated delay costs at the SR 369/400 Bridge (PEW29) with authorization for the County Manager to execute documents in furtherance of same. Staff requests this Item be considered on a "*Time Sensitive*" basis - Director, Department of Capital Projects
- (18) Board consideration and approval of an Easement for Ingress and Egress between Georgia Transmission Corporation and Forsyth County for the Freedom Park Campus with authorization for the County Manager to execute documents in furtherance of same - Vertical Capital Projects Manager, Department of Capital Projects
- (19) Board consideration and approval of an Encroachment Agreement for Easement between Georgia Transmission Corporation and Forsyth County for the Hammonds Crossing 115 KV Transmission Line located at the Freedom Park Campus with authorization for the County Manager to execute documents in furtherance of same - Vertical Capital Projects Manager, Department of Capital Projects
- (20) Board consideration and approval of a Right of Way Easement to Sawnee EMC for the Primary Power Service and Distribution Lines for the Freedom Park Campus with authorization for the County Manager to execute documents in furtherance of same - Vertical Capital Projects Manager, Department of Capital Projects
- (21) Board consideration and approval of a Sales Quotation along with Addendum 1 to the Agreement between Forsyth County and EC America, Inc. in the not to exceed amount of \$60,476.39 regarding the Procore Enterprise Project Management System from April 16, 2023 to April 15, 2024 with authorization for the Chairman to execute documents in furtherance of same. Staff requests this Item be considered on a "*Time Sensitive*" basis - Director, Department of Capital Projects

- (22) Board consideration and approval of Amendments #1 to the Standard Service Agreements with Benchmark Design, PC and CPL Architecture Engineering and Planning to provide Preliminary Review and Residential Review Services with authorization for the County Manager to execute documents in furtherance of same. Staff requests this Item be considered on a "*Time Sensitive*" basis - Planning Manager, Department of Planning and Community Development
- (23) Board consideration and approval of an amended Resolution adding three additional architect review fees associated with the Coal Mountain Town Center Overlay. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (24) Board consideration and possible direction regarding a Board generated rezoning for ZA3819, Liu Investment Partners, LLLP. In accordance with UDC 8-5.5(l), if an application for a land disturbance permit has not been submitted within 18 months of zoning approval, the Board may consider rezoning to a constitutional zoning designation - District 3 - Planning Manager, Department of Planning and Community Development
- (25) Board consideration and possible direction regarding a Board generated rezoning for ZA3996, Qing Zhang. In accordance with UDC 8-5.5(l), if an application for a land disturbance permit has not been submitted within 18 months of zoning approval, the Board may consider rezoning to a constitutional zoning designation - District 3 - Planning Manager, Department of Planning and Community Development
- (26) Board consideration and possible direction regarding a Board generated rezoning for ZA3991, Ben D. Trail. In accordance with UDC 8-5.5(l), if an application for a land disturbance permit has not been submitted within 18 months of zoning approval, the Board may consider rezoning to a constitutional zoning designation - District 4 - Planning Manager, Department of Planning and Community Development
- (27) Board consideration and approval of an Order Agreement along with Addendum 1 to acquire JustFOIA Open Records Request Management Software in the amount of \$14,056.88; 2023 Information Systems Technology Department Budget - Constituent Services Liaison, Department of Administration
- (28) Board consideration and approval of a Change Order with Kimley-Horn and Associates, Inc. in the amount of \$171,173.32 for revised Scope of Work that removes previous work completed prior to January 2023 related to the McFarland Livable Centers Initiative (LCI) Study Area Investment Feasibility Study for the Department of Public Transportation with authorization for the County Manager to execute documents in furtherance of same; General Fund (20%) and ARC LCI grant (80%) - County Manager
- (29) Board appointment of Allyssa Degliumberto to serve as the District 2 Representative on the local Division of Family and Children Services (DFACS) Advisory Board with a term to begin effective immediately and expire on June 30, 2024. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Manager
- (30) Board consideration and approval of an Intergovernmental Agreement with the City of Cumming regarding assigning to Forsyth County the Interim Opening,

Maintenance, Restoration and Operation of Mary Alice Park during that period when the City and County are working together to cause the Master Lease to be assigned from the City to the County. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Manager / County Attorney

- (31) Board consideration and approval of a Joint Resolution with the City of Cumming requesting the master lease to Mary Alice Park be assigned to Forsyth County - County Attorney
- (32) Board consideration and approval of a proposed Consent Final Order and Judgment in regard to Civil Action File No. 22CV-0594-2 in the amount of \$487,000.00 in connection with Parcel 118 of the McGinnis Ferry Widening Project (Parcel Owner: Jered Byars Brown), approved by the Board of Commissioners in Executive Session on December 20, 2022, with Parcel Owner receiving \$221,000.00 of the approved proceeds and with Montvale Homeowners Association, Inc. receiving \$266,000.00. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (33) Board consideration and adoption of a Resolution consenting to the City of Cumming de-annexing portions of Tax Parcel 194-022 that are within the municipal boundary of the City of Cumming - County Attorney
- (34) Board consideration and approval of an Encroachment, Indemnification and Maintenance Agreement between H Pruitt, LLC and Forsyth County, Tax Parcel 220-457 - County Attorney
- (35) Board consideration and approval of the proposed Consent Final Order and Judgment in regard to Civil Action File No. 14CV-0162-2 in the amount of \$150,000.00 in connection with Forsyth County, Georgia v. 3.639 Acres of Permanent Utility Easement, 3,615 Acres of Temporary Construction Easement, Roger Smith, et al. Tax Parcels 209-001; 184-032; and, 183-008 (Parcel Owner: Roger Smith). Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (36) Board consideration of County-initiating the termination of CP190045, Tax Map 107 Parcel 034 (Suite 232) - for a massage parlor, and initiating a conditional use permit for a massage parlor by the same operator at a different location (suite) on the same parcel - Semanson / John
- (37) Board consideration and approval of a State of Georgia and Local Governments: Memorandum of Understanding Concerning National Settlements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walmart Inc., CVS Health Corporation and CVS Pharmacy, Inc., and Walgreen Co. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney
- (38) Board adoption of a Proclamation declaring April 9 through April 15, 2023 as *Telecommunicators Week* in Forsyth County. Staff requests this Item to be considered on a "*Time Sensitive*" basis - Mills / Semanson
- (39) Board consideration and approval of Ad Valorem Tax Refund Requests on behalf of

Needham Equipment Co., Inc. (Tax Parcel C11-040) and Dream Weaver Land Holdings, LLC (Tax Parcel 256-031) per the Forsyth County Board of Commissioners Tax Refund Policy. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney

VI. Recess Work Session

VII. Executive Session (if needed)

VIII. Open Session following Executive Session

- (1) Board consideration and approval of the proposed Consent Order and Final Judgment in Civil Action File No. 21CV-0909-3 in the amount of \$40,000.00 in connection with Parcel 31 of the Old Atlanta Road Widening Project [Phase V] (Parcel Owner: Kristina Louise Jonsson). The division of the proposed proceeds between the Parcel Owner and the Lenders (Mortgage Electronic Registration Systems and Amerisave Mortgage Corporation) is \$30,000.00 to the Parcel Owner and \$10,000.00 to the Lenders. Staff requests this Item be considered on a "*Time Sensitive*" basis - County Attorney

IX. Adjournment